

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, MAY 13, 2013
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, May 13, 2013 at 7:00 pm in the Conference Room. The meeting was called to order by President Strenn.

II. Establish Quorum

Members present: Jane Wesely, Julie Strenn, Connie Potter, Lisa Schulz, and Robert Wolff. Administration present: Terry Reynolds, District Administrator; Mark Weddig, Senior High Principal; Kim Fischer, Elementary Principal; Jeff Gast, Finance Director; and Dick Koeshall, Director of Buildings and Grounds. Robert Wolff was also present.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Robert Wolff, seconded by Jane Wesely, to approve changes to the agenda for the May 13, 2013 meeting of the Pittsville School Board of Education (move Item X-C to VIII-D). Motion carried.

V. Public Comments

Dick Koeshall made a statement about the custodial services changes and his disagreement with the process.

VI. Reorganization of the Board of Education

A. Election of President - Motion was made by Robert Wolff, seconded by Connie Potter, to approve Julie Strenn as Board President. Motion carried.

B. Election of Vice President - Motion was made by Connie Potter, seconded by Robert Wolff, to approve Jane Wesely as Board Vice President. Motion carried.

C. Election of Clerk - Motion was made by Connie Potter, seconded by Lisa Schulz, to approve Robert Wolff as Board Clerk. Motion carried.

D. Election of Treasurer - Motion was made by Connie Potter, seconded by Jane Wesely, to approve Lisa Schulz as Board Treasurer. Motion carried.

E. Designation of Depository - Motion was made by Lisa Schulz, seconded by Connie Potter, to designate Associated Bank and Abby Bank as the District Depository and allow for investments at other financial institutions where rates of return may be greater than at our official bank. Motion carried.

F. Designation of Official Newspaper - Motion was made by Jane Wesely, seconded by Robert Wolff, to approve The Wisconsin Rapids Daily Tribune as the Office Newspaper. Motion carried.

G. Appoint WASB Representative - Motion was made by Jane Wesely, seconded by Connie Potter, to approve Robert Wolff as the WASB Representative. Motion carried.

H. Appoint CESA Representative - Motion was made by Lisa Schulz, seconded by Connie Potter, to approve Jane Wesely as the CESA Representative. Motion carried.

- I. Establish Days and Times of School Board Meeting** – Motion was made by Lisa Schulz, seconded by Connie Potter, to set the days and times of the School Board Meetings as the second Monday of the month at 7:00 p.m. with the exception of changing the meeting to a day other than a Monday when deemed necessary. Motion carried.

VII. Consent Agenda Items

- A. Minutes of the Regular Meeting of April 8, 2013 and Special Meeting of May 1, 2013
- B. General Fund Invoices
- C. Approve Updates to Policies: 523.4 Staff Protection, 832 Weapons on School Premises
- D. Approve 2nd Reading and Adoption of Policies: 522.5 Staff Involvement in Political Activities, 522.7 and 522.7-Rule Staff Use of Information Technology and Communication Resources, 522.8 Staff Dress, 523.1 Staff Physical Examination
- E. Approve Open Enrollment Applications for 2013-2014

Motion was made by Jane Wesely, seconded by Robert Wolff, to approve the items on the Consent Agenda. Motion carried.

VIII. Financial

A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

B. Summer Buildings and Grounds Update

The Board received a list of summer building and grounds work that will be accomplished this summer. They include: furnace replacement in the maintenance garage, cabinet work and plumbing work in the HS Biology Room, enclosing the football bleacher's for additional storage areas, filling in blacktop cracks, gym floor recoating, track line repainting, relighting gym and auditorium.

C. Approve WEA Health Insurance Plan and HRA Changes for 2013-2014

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve changing the current health insurance plan from WEA Preferred to WEA Base Plan. Motion carried. HRA changes were tabled until the June meeting.

D. Approve Dashir Complete Facility Management Services

Motion was made by Jane Wesely, seconded by Lisa Schulz, to approve a three-year agreement with Dashir Complete Facilities Management Services to provide a buildings and grounds supervisor. Motion carried.

IX. Reports

A. High School Principal

B. Elementary Principal

Mr. Weddig and Mrs. Fischer updated the Board on the WKCE scores for the Fall of 2012.

X. District Administrator Report

A. Approve Statement of Resolutions

Motion was made by Connie Potter, seconded by Lisa Schulz, to approve Statement of Resolution on Fair and Equitable Funding for Public Education in the State of Wisconsin, Expansion of School Voucher Program in the State of Wisconsin, and Opposition to an Independent Statewide Charter School Authorizing Board to be sent to the Governor and Legislation. Motion carried.

B. Approve First Reading of Policies: 523.5 Employee Wellness, 524 Gifts and Gratuities, 525 Staff Solicitations

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the first reading of Policies: 523.5 Employee Wellness, 524 Gifts and Gratuities, 525 Staff Solicitations. Motion carried.

C. Approve 2014-2015 School Calendar

Motion was made by Jane Wesely, seconded by Lisa Schulz, to approve the 2014-2015 School Calendar. Motion carried.

XI. The Board will move into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e)

Motion was made by Lisa Schulz, seconded by Robert Wolff, to move into Closed Session as per Wisconsin State Statute. President Strenn directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Lisa Schulz	Yes	Robert Wolff	Yes
Connie Potter	Yes	Julie Strenn	Yes		

Purpose: 1) Personnel Issues - 19.85(1)(b)

XII. Move out of Closed Session

Motion was made by Connie Potter, seconded by Lisa Schulz, to move out of closed session. Motion carried.

XIII. Act upon Closed Sessions - no action taken.

XIV. Adjourn

Motion was made by Jane Wesely, seconded by Robert Wolff, to adjourn at 8:53 p.m. Motion carried.

Robert Wolff, Clerk

SPECIAL SCHOOL BOARD OF EDUCATION MEETING

WEDNESDAY, MAY 22, 2013
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A special meeting of the Pittsville School Board of Education was held on Wednesday, May 22, 2013 at 6:00 p.m. in the Conference Room.

II. Establish Quorum

Members present: Jane Wesely, Connie Potter, Lisa Schulz, Robert Wolff, with Julie Strenn excused. Administration present: Terry Reynolds, District Administrator; Mark Wedding, Senior High Principal.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration Area and meeting notice was faxed to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Connie Potter, seconded by Robert Wolff, to approve the agenda for the May 22, 2013 Special Meeting of the Pittsville School Board of Education. Motion carried.

V. The Board will move into Closed Session as per Wisconsin State Statute 19.85 (1)(c)

Motion was made by Lisa Schulz, seconded by Jane Wesely, to move into closed session as per Wisconsin State Statute 19.85(1)(c). President Strenn directed the Clerk to take a roll call vote:

Julie Strenn	Absent	Lisa Schulz	Yes	Robert Wolff	Yes
Jane Wesely	Yes	Connie Potter	Yes		

Purpose: 1) Personnel Issues - Consider Resignation of Professional Staff

VI. Move out of Closed Session

Motion was made by Lisa Schulz, seconded by Robert Wolff, to move out of closed session. Motion carried.

VII. Approve Closed Session

Motion was made by Lisa Schulz, seconded by Connie Potter, to accept the resignation of Carmen Kumm effective June 11, 2013. Motion carried.

VIII. Adjourn

Motion was made by Connie Potter, seconded by Robert Wolff, to adjourn at 6:15 p.m. Motion carried.

Robert Wolff, School Board Clerk

ACCOUNT NUMBER	FUNCTION	Beginning Balance	May 2012-13 Debits	May 2012-13 Credits	2012-13 YR Debits	2012-13 YR Credits	Ending Balance
Grand Asset Totals		228,169.52	7,406.23	9,100.00	94,046.22	97,220.28	224,995.46
Grand Equity Totals		-228,169.52	2,700.00	1,006.23	5,700.00	2,525.94	-224,995.46
Grand Totals		0.00	10,106.23	10,106.23	99,746.22	99,746.22	0.00

Number of Accounts: 10

***** End of report *****

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	44,054.42	-941.55	248,344.93	291,457.80
21	DONATIONS	-3,899.85	0.00	3,899.85	0.00
27	SPECIAL EDUCATION FUND	0.00	-7,502.11	7,502.11	0.00
50	FOOD SERVICE FUND	-7,150.76	0.00	7,150.76	0.00
60	AGENCY FUND	0.00	0.00	0.00	0.00
72	PRIVATE BENEFIT TRUST FUND	-2,700.00	0.00	2,700.00	0.00
*** Fund Summary Totals ***		30,303.81	-8,443.66	269,597.65	291,457.80

***** End of report *****

Fd Func	2010-2011		2011-2012		2011-2012		2012-13		ACTIVITY		2012-13
	FY Activity		Budget		Thru 6/30/2012		Original Budget		TO DATE		
											FYTD %
Grand Expense Totals	10,012,950.73		8,950,590.00		8,814,090.73		8,743,763.56		7,080,728.48		81.95

Number of Accounts: 1291

***** End of report *****

Fd Func	2010-2011	2011-2012	2011-2012	2012-13	ACTIVITY	2012-13
	FY Activity	Budget	Thru 6/30/2012	Original Budget	TO DATE	FYTD %
Grand Revenue Totals	10,040,008.30	8,950,590.00	8,914,173.27	8,743,763.56	5,824,688.09	66.63

Number of Accounts: 85

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning		May 2012-13		May 2012-13		2012-13		2012-13		Ending
		Balance		Debits	Credits	YR Debits	YR Credits	YR Debits	YR Credits	Balance		
Grand Asset Totals		86,747.76		23,864.73	19,705.07	121,746.85	119,039.80			89,454.81		
Grand Equity Totals		-86,747.76		5,235.08	9,394.74	43,273.90	45,980.95			-89,454.81		
Grand Totals		0.00		29,099.81	29,099.81	165,020.75	165,020.75			0.00		

Number of Accounts: 55

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning Balance	May 2012-13 Debits	May 2012-13 Credits	2012-13 YR Debits	2012-13 YR Credits	Ending Balance
Grand Asset Totals		35,298.89	19,105.78	22,177.05	238,455.81	236,974.91	36,779.79
Grand Liability Totals		-35,298.89	24,402.59	21,331.32	235,184.72	236,665.62	-36,779.79
Grand Equity Totals		0.00	1,755.20	1,755.20	4,124.96	4,124.96	0.00
Grand Totals		0.00	45,263.57	45,263.57	477,765.49	477,765.49	0.00

Number of Accounts: 35

***** End of report *****

BALANCE SHEET- May 31, 2013 - GENERAL FUND (Date: 5/2013)

ACCOUNT NUMBER	FUNCTION	Beginning Balance	May 2012-13 Debits	May 2012-13 Credits	2012-13 YR Debits	2012-13 YR Credits	Ending Balance
Grand Asset Totals		2,186,108.66	259,228.33	1,118,277.42	12,935,281.85	13,471,530.95	1,649,859.56
Grand Liability Totals		-501,884.86	1,330,674.98	1,287,194.82	13,974,825.35	14,654,369.62	-1,181,429.13
Grand Equity Totals		-1,684,223.80	1,140,236.25	324,667.32	6,772,152.31	5,556,358.94	-468,430.43
Grand Totals		0.00	2,730,139.56	2,730,139.56	33,682,259.51	33,682,259.51	0.00

Grand Asset Totals		2,186,108.66	259,228.33	1,118,277.42	12,935,281.85	13,471,530.95	1,649,859.56
Grand Liability Totals		-501,884.86	1,330,674.98	1,287,194.82	13,974,825.35	14,654,369.62	-1,181,429.13
Grand Equity Totals		-1,684,223.80	1,140,236.25	324,667.32	6,772,152.31	5,556,358.94	-468,430.43
Grand Totals		0.00	2,730,139.56	2,730,139.56	33,682,259.51	33,682,259.51	0.00

Number of Accounts: 90

***** End of report *****